## Pre-Calculus Policies <br> Mrs. Loucks

## Supplies:

The following items must be with you at the beginning of class everyday:
$\checkmark$ A spiral notebook with pockets (or a 3-ring binder and a folder)
$\checkmark$ A pencil and an eraser (pen is unacceptable)
$\checkmark$ A calculator - I recommend a TI-84 (TI-85 or higher cannot be used during a test)

## Grading Policy:

Quarter grades are based on a percentage of possible points. Points will be accumulated from homework assignments (approximately one test grade), quizzes and tests. The semester grade will be determined by percentage using the two quarter grades ( $40 \%$ each) and the semester final exam (20\%). Percentages are rounded to the nearest whole percent. I will follow the school grading scale.

## Homework Policy:

There will be homework nearly every day (even on Friday()). It is very important that you keep up. A score will be recorded at the beginning of the hour for your daily homework assignments. You will earn three points if every problem is attempted. You must write down the original problem (including a picture) and show all work in order to receive full credit! You will earn one point if at least half the assignment is completed properly. You may turn in late assignments for 2 points before the test. Late assignments must be turned in before 7:20 am on the day of the test!! Remember that 2 out of 3 points is a D+. It is recommended that you keep all your work organized in a folder and/or notebook.

## Cell Phone Policy:

Every student with a cell phone will be assigned a number. When you enter the classroom on test/quiz day, you must put your phone in your designated phone storage pouch. Once the bell rings all phones should be properly stored. Your phone must remain in phone storage until ALL students have completed the assessment or I say it is ok. Any other day, phones may only be used in a responsible, non-distracting manner. Photos, videos, or recordings of others without their permission is prohibited. You are responsible for your own device. Improper use of device will result in confiscation and disciplinary action. Phones should not be out at all during notes and classroom activities unless otherwise specified. Absolutely no headphones during notes, class discussions or test/quiz day (until EVERYONE completes their assessment).

## Tests and Quizzes

The memory must be cleared on all graphing calculators prior to a test or quiz. You will not be permitted to use a graphing calculator of any kind on some quizzes and tests (so it would be wise to have a simple scientific calculator). Tests will not be permitted to leave the room. You can make arrangements to go over the test with me. Parents can call and make arrangements to see the test if they are interested. Students may not use electronic communication devices during a test or quiz. If the device is used, it will be considered cheating and the student will receive a 0 on the assessment. This includes ringing/vibrating regardless of whether or not the call/page/text was answered. Note to seniors: you will be exempt from the second semester exam if you have an overall semester average of B- or better and have $90 \%$ or more of your $2^{\text {nd }}$ semester homework points.

## Make-up Work:

All notes, warm-ups, homework, quizzes and tests must be made up after an absence. It is the responsibility of the student to ask someone in class for this information (don't forget to refer to your assignment sheet). Remember that assignments are available on my web site at www.mrsloucks.weebly.com. If you are absent on the day of a quiz or test, you must make arrangements to take a makeup. A student who misses one or both review days must still take the test as scheduled. Students who have pre-arranged absences will not be given extra time to do make-up work. I highly recommend that you take vacations only during planned school breaks since it can be very difficult to stay caught up with PreCalc if you miss class. If you do choose to miss school for an extended time, please realize it is your responsibility to get the help you need! Tests and quizzes given the day before a school vacation must be taken before a student leaves. A student who misses class for a school-related activity must complete the assignment for the next day. If a test or quiz is scheduled for that day, it must be taken the day before or the morning of the trip. He/she will not be given extra days.

## General Expectations:

1) Respect others.
2) Come to class prepared. If you need to borrow something, do it before class.
3) Remain in your seat during lectures and class discussions.
4) Do not interrupt lectures or discussions for personal requests.
5) Use common sense.
6) There will be no foul language or inconsiderate comments allowed!
7) Anything written in pen will receive NO credit.
8) Cheating will result in a zero grade. Cheating on a homework assignment will result in a zero grade for that chapter's homework score for everyone involved!
9) Use Schoology! This is the easiest way for me to communicate with all students.
